

TEMPLACMS – WHAT'S IN IT FOR ME?

Rick Stoor, MD of Templa Computer Systems offers a tour of the latest developments from **TemplaCMS**, the leading fully integrated contract management system for cleaning companies in the UK, Ireland and Australia.

At Templa we maintain a software 'Roadmap'. It's a plan of forthcoming developments that combines client requests with industry-driven requirements. 2017 is shaping up to be a busy year in roadmap terms, so what improvements can our clients look forward to in the next twelve months? I've grouped them according to who in a typical cleaning contractor will most look forward to them.

PAYROLL MANAGER

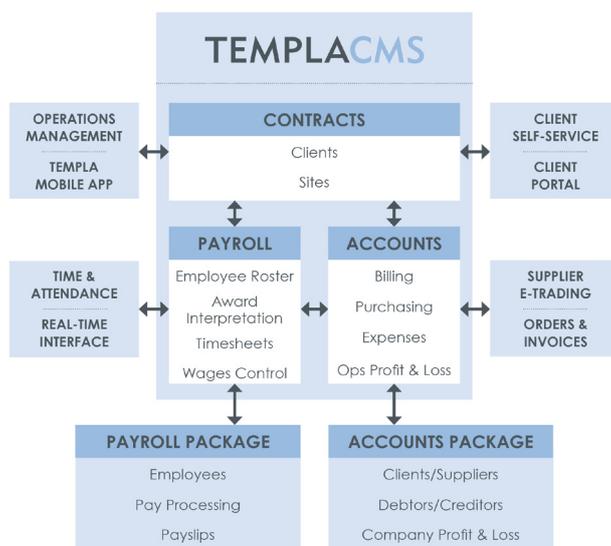
Top of the list will be Time and Attendance. In 2017 we are launching our first T&A system, **TemplaCMS Time and Attendance by CleanJack**. Clients will take advantage of Europe's simplest T&A software that can communicate with the cleaners and delivers accurate worked hours in real time to TemplaCMS Pay timesheets, offering managers the chance to investigate variances quickly and easily before signing off on their payroll.

ADMINISTRATION MANAGER

A major timesaver here is **Advanced Forms**. These are electronic forms a field manager can complete on their mobile device, for example a new employee starter form, which can be automatically routed through to the relevant head office personnel and any relevant data, pictures or signatures on the form will populate the central database. And with our **Hygiene Services** module, we've now delivered a solution for contractors who provide these services directly, with features such as route scheduling, mobile app integration for delivery confirmation, installation and de-installation control of equipment, automated billing and KPI reporting.

OPERATIONS DIRECTOR

Operations Directors and their teams will benefit from several new features. At number one is the launch of **Templa Mobile**, our second generation integrated mobile app that offers field staff the choice of managing tasks through **Site Manager** (stores orders, work bills, quality audits) or **Employee Manager** (pay, holidays, absence cover). Templa Mobile



operates across iOS, Android and Microsoft phone, tablet and desktop devices, including phones with a screen size of just 5". Close behind is our new staff planning tool, **Roster Manager**, providing an easy-to-use drag and drop method of planning absence cover that automatically updates any current or future timesheet affected by your decision.

FINANCE DIRECTOR

Finance Directors rely on fast and accurate reporting to manage cost and revenue streams. To support them we are introducing the following standard reports in 2017: Staff

Turnover, Staff Leavers, Current Staff Employed, Timesheet Variance Analysis, Contract Revenue, Staff Absence, Absence Cost, Holiday Usage, Holiday and Cover Cost, Contract Gains and Losses and Contract Profitability. We have also enhanced our automated accruals process so that period end journals can now be generated for unapproved purchase invoices, sub-contracted work-bills completed, but not invoiced and accrued holiday. E-trading with key suppliers continues to be a time and money saver where their invoices are received electronically, automatically matched to purchase orders and allocated to expense headings.

MANAGING DIRECTOR

We've got one word to say to MDs: **Integration!** The diagram above shows how every aspect of a cleaning contractor's business can be managed and monitored through TemplaCMS with its single, centralised database of client and site contract data.

When you replace your old legacy systems with TemplaCMS, you wave goodbye to admin costs that escalate in tandem with your contract wins. Instead you will benefit from an integrated software system in which every member of your team knows that, where data is concerned, there is only one version of the truth and, more often than not, only one button to press to execute a transaction.

www.templacms.co.uk